

FORM CTST-4 - INSTRUCTIONS

FORM CTST-4 - CTST LONG-TERM PROPOSAL

PURPOSE: To summarize and request recognition of a construction proposal for Career Technical Skills Training (CTST) long-term status.

FORM: The Excel-based FORM CTST-4 is comprised of five tabs:

INSTRUCTIONS

FORM - CTST LONG-TERM PROPOSAL

ADMIN SIG - ADMINISTRATIVE SIGNATURES

ATTACH - ATTACHMENTS

REVIEW - OFFICE OF JOB CORPS USE ONLY

In its entirety, the form is made up of multiple tabs. Tabs highlighted in red are required documents for centers. Tabs highlighted in green are required for Regional Offices. Each center is required to submit a Form CTST-4 to request long-term status for a CTST proposal. All questions should be answered completely. Unless otherwise noted, all white fields should be completed, using prescribed formats where indicated. Fields filled in grey should not be manipulated. The tabs are as follows:

FULL INSTRUCTIONS CAN BE FOUND BY CLICKING THE LINK BELOW:



FORM CTST-4
INSTRUCTIONS